## **Parent/Teacher Zoom Conferences**

### **Parent Sign-Up and Zoom Instructions**

Lapeer Community Schools will hold parent-teacher conferences remotely this month, utilizing the Zoom video conferencing app. This is the same application students have used during our remote learning period. This document should be used as a guide for signing up for conferences and Zooming with the teacher.

#### **Conference Dates:**

Schickler Elementary: October 21 and 26

### 1. Signing up for conferences

At the end of this document, all of the teachers are listed in alphabetical order with their content area, grade, and zoom links.

To sign up for a conference, find the teacher's name for the conference you wish to attend then follow these steps.

- 1. Click on the "www.signupgenius.com" link for that teacher.
- 2. Select any conference slot that is still open by checking the box.
- 3. Click "Submit and Sign Up".
- 4. Enter your name, your child's name, and your email address (if applicable).
- 5. Click "Sign Up Now"
- 6. Record your conference date/time on your calendar so you remember to attend.

### 2. Using Zoom for the conference

For parents who do not have Zoom, please visit Zoom.US to download the app, if you are using your smartphone, you can download it from the app stores on iPhone and Android devices. The basic Zoom account is free. If you need assistance with Zoom, your kids will be able to assist you. You do not need anything more than a smartphone to participate in a Zoom conference.

- 1. On the day of your conference, click on the Zoom link for that teacher **approximately 5 minutes before your** scheduled time (These will be sent by your classroom teacher the day of your conference).
- 2. You will be prompted to wait in the waiting room. When your conference is ready to begin, the teacher will let you into the Zoom room for the conference.
- 3. Please make sure your volume is turned up and your camera and microphone are unmuted so the teacher can hear and see you.

#### **Helpful Tips:**

- **5th grade parents:** please only sign up for your child's homeroom teacher. If you need to speak with another teacher, please email or call them to set up a separate appointment.
- · If you are unable to meet with a teacher because all slots are full, please contact that teacher to set up a phone conference.
- If you lack the appropriate technology or have any trouble signing up, please contact the school's main office. Building secretaries will be able to assist you.

# **Sign-Up Links**

Teacher Name	Grade/Subject	Conference link
Jamie Bidlack	2nd	https://www.signupgenius.com/g o/20F044BA4AC23A7FB6- msbidlacks
Kendra Carter	2nd	https://www.signupgenius.com/g o/10C084CAEAF2CABFE3-mrs
Jennifer Farley	1st/2nd	https://www.signupgenius.com/g o/20F044AACAF2DA7F49-mrs
Rachael Fisher	2nd	https://www.signupgenius.com/g o/20f0444aeae2fa7fb6-mrs
Jordan Flores	1st	https://www.signupgenius.com/g o/70A0449ACAB2AA3FF2-flores
Jenney Gill	1st	https://www.signupgenius.com/g o/10C0D48AAAB22A4FCC61-miss
Mary Kay Mason	3rd	https://www.signupgenius.com/g o/20F044BAEAC22A3FA7-parent
Cindy Morris	3rd	https://www.signupgenius.com/g o/10C0D48A8AD23A0F4C61- schickler
Gina Nichols	Kindergarten	https://www.signupgenius.com/g o/20F044BA5AC2DA5FE3-mrs
Laura Novak	3rd	https://www.signupgenius.com/g o/10C0D48A8A822ABF8CF8-mrs1
Mark O'Meara	5th	https://www.signupgenius.com/g o/10C0D48A8A72BA2F8C07- mromearas
Andrea Rezanka	5th	https://www.signupgenius.com/g o/10C0D48A8A822ABFAC25- msrezankas
Lora Richardson	4th	https://www.signupgenius.com/g o/20F044BA5AE2BA1F58-mrs
Kendall Rowley	Kindergarten	https://www.signupgenius.com/g o/10C0D48A9AD2CA7FAC43- conferences
Laree Schlund	5th	https://www.signupgenius.com/g o/10C0D48A8A72BA0F9C43-mrs
Phil Sporman	4th	https://www.signupgenius.com/g o/20F044BA4A92AA5FB6- mrspormans

Traci Vantine	1st	https://www.signupgenius.com/g o/20F044BA5AF2AA2F85-miss
Kristin White	4th	https://www.signupgenius.com/g o/10C0D48A8A822ABF5C70-mrs
Meagan Zayti	Kindergarten	https://www.signupgenius.com/g o/9040E4BABA92EABFA7-mrs
Chad Kenny	Tech	https://www.signupgenius.com/g o/20F044BABAA2CA6F85- technology
Shannon Fantin	Tech (Carter & Zayti)	https://www.signupgenius.com/g o/20F044BA5AC28ABF58-parent
Kevin Becker	Art	https://www.signupgenius.com/g o/10C0D48A9AE23A7FEC43- schickler
Brianna Meharg	Speech	https://www.signupgenius.com/g o/10C0D48A8AA22AAF9CE9- schickler
Jessica Leal	Speech	https://www.signupgenius.com/g o/10C0D48AFA92CA3F5C25-mrs
Becca Hycki	Social Work	https://www.signupgenius.com/g o/10C0D48A8A72BA1F4C07- mrshyckis
Jessica Gray	Art (Zayti & Carter)	https://www.signupgenius.com/g o/70A0B44A8A92CA4FD0-mrs
Ashley Eisinger	Gym (Zayti & Farley)	https://www.signupgenius.com/g o/70A044EAAA929A2F49-miss
Ken Baginski	Gym	https://www.signupgenius.com/g o/20f044ba4af2eaaf49- mrbaginskis